



Financial Aid Verification Forms

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Your application was selected by the U.S. Dept. of Education for a review in a process called "Verification." In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with information provided on this form and with signed copies of your 2008 federal tax forms (and your spouse's if you are married, or parent(s) if you are considered a dependant for federal aid purposes). If there are differences between your application and the documents you have submitted, we will require you to either make corrections with your SAR or sign permission for your school to make corrections electronically. We cannot process your financial aid until verification has been completed, so please provide the documents as soon as possible.

THE FOLLOWING HIGHLIGHTED ITEMS MUST BE SUBMITTED TO FINANCIAL AID BEFORE RECEIVING ANY FUNDS

Financial Aid Verification

- 2009-2010 FAFSA completed Online (FAFSA Signed- Pin Electronic signature or see financial aid office)
- Verification worksheet filled out and signed. **Verification worksheet obtained through the Financial Aid office.** Please Complete ALL sections of the worksheet. (If you need any help please contact the financial aid office)
- A copy of your previous year's tax returns with **signature**. (If you are a dependant we must have a copy of your parent's tax returns with **signature**. **2009-10 FAFSA= 2008 tax returns**. If your tax returns are unavailable please call 1.800.829.1040 and request a tax transcript.
- Documentation for funds on question 47 of the FAFSA. (Please complete **section D** of the **Verification Worksheet**)
- For **Non-filers** please complete **Section C** of the Verification Worksheet and
 - A. Student Parent Certification for Non-Filing
 - B. Low Income Verification for Non-Filing
- ACG Verification Form
- Asset Verification Worksheet (if necessary)
- Declaration of Major Form (Registrar Office- must ne enrolled in an eligible program to receive aid)
- FSA Hold Credit Balance Authorization
- Student / Parent Authorization Form (Auth to use FSA funds for charges ie Books & Notebooks)
- Award Notice Authorization (No aid is awarded until authorized)
- Professional Judgment Forms and Documents
- More Documents needed. Please See Financial Aid Office.

For Stafford Loans the following must be submitted to Financial Aid (in addition)

- Signed Master Promissory Note with 2 references
- Entrance counseling form or online (www.edfund.org)
- Exit Counseling Online with 3 references (www.edfund.org)
- Loan Request Form Completed with Signature

Please any question concerning this notice please call David at 916-348-4689 or email at dpineschi@tlbc.edu. Please feel free to turn in documentation at the front desk. YOU MAY DOWNLOAD SOME OF THESE FORMS AT WWW.TLBC.EDU Thank you and God bless.

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